



Health & Education Committee Meeting
November 18, 2024
Minutes
2:00 – 3:00 PM MDT

Call to Order Amanda Lamp
The meeting was called to order at 2:05 PM MDT.

Roll Call Rain Wheeler
Present: Terry Chase, Susie Rehr, Christine Tholen, Laura Mackner, Amanda Lamp (Chair), Jody Enget
Staff: Rain Wheeler
Absent: Ellen Davis

Minutes Approval Amanda Lamp
Minutes September 2024
Motion: Jody Enget
Second: Terry Chase
No corrections were noted.

Minutes October 2024
Motion: Terry Chase
Second: Rain Wheeler
No corrections were noted.

International Conference Abstract Submission Form Rain Wheeler
- Final Review of document

Edits of “Abstract Writing Tutorial” Video Rain Wheeler and Terry Chase
- Review of edits made by Terry and Rain.

Action Items Rain Wheeler
- Rain to make final edits/additions to the International Conference Abstract Submission Form
- Terry and Rain to make final edits to Abstract Writing Tutorial presentation and resend to committee for final review.
- Rain to send out information on the Region Conference abstract review process as the Health & Education Committee has been asked to help.

Next Meeting Rain Wheeler

December 16, 2024

Adjourn

The meeting was adjourned at 3:08 PM MDT.

Rain Wheeler