



**Health & Education Committee Meeting
December 16, 2024
Minutes
2:00 – 3:00 PM MDT**

- Call to Order** Amanda Lamp
The meeting was called to order at 2:03 PM MDT.
- Roll Call** Rain Wheeler
Present: Amanda Lamp (Chair), Terry Chase, Susie Rehr, Christine Tholen, Laura Mackner, Jody Enget, Ellen Davis
Staff: Rain Wheeler
- Minutes Approval** Amanda Lamp
Minutes November 2024
Motion: Laura Mackner
Second: Amanda Lamp
Roll call was noted for a correction and addressed. Approved after correction was made.
- Edits of “Abstract Writing Tutorial” Video** Rain Wheeler and Terry Chase
- Final review of comments made by Committee Members.
- Region Conference Abstract Review** Rain Wheeler
- All slots have been filled for the current abstracts reviews that are open.
- Farewell to Amanda** Rain Wheeler
- Naming of new Chair** Rain Wheeler
- Terry Chase will be stepping into the role of Committee Chair.
- New Meeting Time** Rain Wheeler
- Meeting will shift to Wednesdays from 1-2PM MST.
- Action Items** Rain Wheeler
- Terry and Rain to discuss recording the new version of the “Abstract Writing Tutorial”.
- Rain to schedule meetings for the 2025 calendar year and send out calendar invites to committee members.

Next Meeting

February 19, 2025

Rain Wheeler

Adjourn

The meeting was adjourned at 2:50 PM MDT.

Amanda Lamp