



Professional Association of Therapeutic
Horsemanship International

Board of Trustees Meeting

January 23, 2023

3:30-5:00 MT

Minutes

Welcome and call to order

Ed Milford

Present: Ed Milford, Sue Becklenberg, Scott Carver, Brandan Montminy, Marianne Collins, Adam Daurio, KC Henry, Lili Kellogg, Robin Krueger, Veronica Lac, Lynn Petr, Ashley Phelps-Dunn, Christina Sorensen

Staff: Kathy Alm, Anna Warbritton

Excused: Jessica Normand, Aviva Vincent

The Meeting was called to order at 3:34pm MT.

Minutes

Approve

B-1 Minutes November 28, 2022

Ed Milford

Motion: Scott Carver

Second: Christina Sorensen

Minutes November 28, 2022 Approved

President's Comments

Ed Milford

Ed Milford wished the Board a Happy New Year and extended his gratitude for their continuing support of the organization. Aviva Vincent will be absent from the current and future meetings on March 27, 2023, due to a change in her teaching schedule. Aviva will instead review the Zoom recording and will participate via email. Cliff Williamson has made the difficult decision to resign from the Board of Trustees due to changes with his new job. Ed Welcomed Robin back to the full board meeting.

The full Board will go into an executive session following the regular board meeting.

CEO Report

Kathy Alm

C-1 CEO Report

C-2 Strategic Plan Dashboard

CEO Report

The application process for re-submitting the NCCA application is on track and will be submitted. at the end of January.

The conciliation process for the complaint filed against PATH Int. is completed and has been resolved satisfactorily.

Strategic Plan Dashboard



Due to not achieving the total registration number for the PATH International conference in October 2022 there is a greater negative variance in finances; however, with the upcoming forecast PATH Intl. is projected to end the fiscal year better than budgeted.

Finance

Approve

Scott Carver

D-1 Q1 Projection Narrative 10.31.2022

D-2 Consolidated Financials 09.30.2022

D-3 Consolidated Financials 10.31.2022

D-4 DEI scholarship proposal

Approve

PATH Intl is still slightly exceeding this forecast by twenty-eight thousand dollars and the next forecast is set to be twenty-five thousand dollars in the positive, reducing that net loss. With the Employee Retention Act PATH Intl. may not incur a net loss at all for this fiscal year.

The DEI Scholarship proposal was reviewed by the Finance Committee via email with the hope the DEI committee can begin fundraising for matching funds as soon as possible. The Finance Committee seeks a 5-thousand-dollar designation from the reserves for the proposed scholarship fund. Kathy Alm with members of the DEI committee, including Veronica Lac, will be creating the guidelines and a rubric for this scholarship.

Q1 Projection Narrative 10.31.2022, Consolidated Financials of 09.30.2022 and 10.31.2022

Motion: Marianne Collins

Second: Sue Becklenberg

Q1 Projection Narrative 10.31.2022 and Consolidated Financials Approved

DEI Scholarship Proposal:

Motion: Robin Kruger

Second: Lili Kellogg

The DEI Scholarship Proposal was approved with the initial five thousand to be used as seed money to help in the process of fundraising additional funds.

Governance

Brandan Montminy

The Governance Committee has been working on how to best streamline the Board Evaluation process as well as using time effectively during the process and discussion. The committee has also begun the process of reviewing the Trustee Candidate Assessment
The next cycle of candidate recruitment will begin soon.

Board Goals

Sue Becklenberg

https://docs.google.com/spreadsheets/d/1Mx79RIAy0jdTc3mvS_8EeLRNUdmPKFIY/edit?usp=sharing&ouid=112581078497804889963&rtpof=true&sd=true

If any Board members are still having trouble accessing the document, please reach out to Sue Becklenberg directly.



Consent Agenda

Approve

Ed Milford

- E-1 Minutes October 20, 2022 Governance Committee
- E-2 Minutes October 20, 2022 Finance Committee
- E-3 Minutes October 24, 2022 Executive Committee
- E-4 Minutes December 15, 2022 Governance Committee

Consent Agenda

Motion: Sue Becklenberg
Second: KC Henry
Consent Agenda Approved

Other Business

Ed Milford

No new business.

Ambassador stories

Ed Milford

Several Board members shared ambassador stories including Christina Sorensen, Veronica Iac, Lili Kellogg, Marianne Collins, and Sue Becklenberg.

Adjourn

Ed Milford

Motion to adjourn the Regular Board meeting before going into Executive Session: Lili Kellogg
Second: Robin Kruger
The meeting was adjourned at 4:25pm MT.

Next meeting

March 27, 2023

The Board of Trustees went into executive session at 4:25pm MT and adjourned at 4:38 pm MT.