



PATH Intl. Registered Through Recognition Application Booklet



PATH
INTERNATIONAL

Professional Association of Therapeutic
Horsemanship International

*Ensuring excellence and changing lives
through equine-assisted activities and therapies*

PATH Intl. Registered Through Recognition Application Booklet **Table of Contents**

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ADDITIONAL BOOKLETS REGARDING CERTIFICATION (VISIT www.pathintl.org TO DOWNLOAD)

- **REGISTERED INSTRUCTOR CRITERIA**
- **REGISTERED INSTRUCTOR CERTIFICATION POLICIES AND PROCEDURES**
- **ANNUAL INSTRUCTOR COMPLIANCE**
- **REGISTERED INSTRUCTOR GLOSSARY**

NOTE: THESE BOOKLETS ARE UPDATED ON A REGULAR BASIS TO ENSURE ACCURACY AND CLARITY OF INFORMATION. PLEASE VISIT THE CERTIFICATION WEBSITE TO CONFIRM YOU ARE REFERENCING THE MOST RECENT VERSION, ESPECIALLY PRIOR TO ATTENDING A CERTIFICATION EVENT.

NOTE: THE PROCESSES DESCRIBED IN THIS BOOKLET WILL BE AVAILABLE TO REGISTERED TRI CANDIDATES THROUGH **JUNE 30, 2021, ONLY.** AFTER THAT DATE, CANDIDATES SHOULD REFER TO THE PATH INTL. CTRI® CERTIFICATION PROGRAM REQUIREMENTS:

<https://www.pathintl.org/resources-education/certifications/40-resources/certification/1732-ctri-certification>



MISSION

We lead the advancement of professional equine-assisted activities and therapies by supporting our members and stakeholders through rigorously developed standards, credentialing and education.

PATH Intl. / P.O. Box 33150 / Denver, CO 80233
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The PATH Intl. Registered Through Recognition Certification Program Overview and Application Process - Available through June 30, 2021 -

Thank you for your interest in the PATH Intl. Registered Through Recognition Certification Program. This program allows for the recognition of instructor certification credentials from other therapeutic riding associations while ensuring a candidate's competency to conduct therapeutic riding lessons in accordance with PATH Intl. Standards.

PURPOSE OF THE REGISTERED THROUGH RECOGNITION CERTIFICATION PROGRAM

The purpose of this program is to:

- 1) Recognize credentials from international and U.S. associations that meet or exceed the PATH Intl. Registered instructor criteria.
- 2) Grant qualified candidates PATH Intl. Registered* certification based on demonstrated competency of instruction of individuals with disabilities and knowledge of the PATH Intl. Standards.

Instructors holding PATH Intl. Registered Through Recognition certification are granted all the rights and privileges of a PATH Intl. Registered Therapeutic Riding Instructor and, in accordance with PATH Intl. Standards, are authorized to supervise mounted activities at PATH Intl. Member Centers.

**At this time, PATH Intl. Advanced and Master level certifications can only be achieved by completing the PATH Intl. certification program specific to that level.*

CERTIFICATION CREDENTIALS THAT PATH INTL. RECOGNIZES

Professionals who have earned certification(s) via other certification programs for instruction of riders with disabilities may apply to PATH Intl. for recognition of their credentials in order to be granted PATH Intl. *Registered Through Recognition* instructor certification.

The following associations have certification programs known by PATH Intl. to satisfy the criteria and certification requirements of the PATH Intl. Registered Instructor Certification Program:

- ◆ Certified Horsemanship Association:
Instructor of Riders with Disabilities (CHA-IRD) Level 2 or above
- ◆ Council for Education and Certification in Therapeutic Horsemanship (CECTH) (formerly Pennsylvania Council for Therapeutic Horsemanship):
Instructor level or above
- ◆ Riding for the Disabled (RDA):
Instructor level or above
- ◆ British Horse Society:
Riding for the Disabled Senior Instructor (RDASI) level or above

- ◆ Canadian Therapeutic Riding Association (CanTRA):
CanTRA Basic Instructor - 2 (CTRBI -2)
- ◆ Deutsches Kuratorium fur Therapeutisches Reiten (D.K.Th.R.) (Level varies)
- ◆ HANDI-CHEVAL (Assoc. Nationale Handi-Cheval) (Level varies)
- ◆ Recreational Riding Instructor in Poland

ELIGIBILITY REQUIREMENTS

- Be PATH Intl. Individual Member
- Be 18 years of age or older
- Possess current adult & child CPR and basic first aid certifications (online courses accepted)
- Have working knowledge of the PATH Intl. Standards and the registered instructor criteria

APPLICATION PROCESS

Step 1: Submit the following to PATH Intl. NO LATER than June 30, 2021*.

1. Letter of intent requesting acknowledgement of competency by PATH Intl. and reason for pursuing PATH Intl. recognition.
2. Proof of current PATH Intl. membership (*dues vary depending on membership type and/or international status*)
3. Application with processing fee of \$100.00 (*NOTE: Upon approval of your application and completion of the PATH Intl. Standards course and exam an additional \$80.00 certification fee will be due before the official results are processed.*)
4. Documentation of current certification status with another association.
In addition to the actual certification certificate, please also provide documentation (both original and English translation) of the certification process for your country, to include:
 - prerequisites and outline of process
 - criteria pertinent to your level of certification
 - documentation of the testing/evaluation process and any other important information.
 - renewal process and expiration of certification

5. Proof of current adult & child CPR and first aid certifications (or your country's equivalent).
 - *Must include English translation of completion date and expiration date.*
 - *100% online courses are accepted, as are blended/hybrid courses.*
6. Professional reference from an individual with experience in equine-assisted activities and therapies. (*See enclosed reference form.*)
7. Signed PATH Intl. Certified Professional Code of Ethics. (*See enclosed form.*)

Step 2: Application approval

Application will be reviewed by PATH Intl. to verify that the candidate meets the application requirements and instructor criteria.

Step 3: Completion of the PATH Intl. Standards Course and exam

Upon approval of the candidate's application, PATH Intl. will enroll the candidate in the PATH Intl. Standards Course and exam. The exam will be available for 60 days. A \$20 exam retake must be purchased if the exam is not completed within 60 days. A passing score on the exam must be achieved before certification can be granted.

Step 4: Certification processing fee due

Once the candidate receives a passing exam score, they must submit an \$80 certification processing fee.

Step 5: Certification granted

Following receipt of the certification processing fee, PATH Intl. will finalize the candidate's certification. The candidate will receive a letter verifying that their application has been accepted along with a certificate reflecting PATH Intl. Registered Through Recognition instructor status.

*** It is imperative to note that, while applications will be accepted up until June 30, 2021, PATH Intl. Registered Therapeutic Riding Instructors are required to transition to the PATH Intl. Certified Therapeutic Riding Instructor (CTRI®) credential by June 30, 2021, to maintain active certification into 2022. Therefore, candidates must allow an appropriate amount time to accomplish BOTH PATH Intl. Registered Therapeutic Riding Instructor certification AND transition to the PATH Intl. Certified Therapeutic Riding Instructor (CTRI®) credential BEFORE June 30, 2021.**

NEXT STEPS TO MAINTAIN CERTIFICATION BEYOND JUNE 30, 2021

Instructors who achieve PATH Intl. Registered Through Recognition status will be required to transition to the PATH Intl. Certified Therapeutic Riding Instructor (CTRI®) credential **no later than June 30, 2021**, in order to maintain active PATH Intl. certification.

To transition to the CTRI credential, you will need to:

1. Submit the [certification maintenance fee](#). Payment of this fee can be completed [online](#) and will initiate enrollment in the online test (see step 2 below). Please allow 3 business days for enrollment.
2. Achieve a passing score on an online test from the comfort of your own home (NOTE: this is NOT the same test as the PATH Intl. CTRI certification exam.) This unproctored test is estimated to take roughly 45 minutes to complete and is meant to serve as a refresher/review of critical knowledge, such as but not limited to: safety awareness, PATH Intl. mandatory standards, precautions and contraindications, lesson planning concepts, task analysis, measurable objectives and riding theory.

Review some [study tips for the online test](#). A fee will apply if the test must be retaken.

3. Submit 20 or more hours of continuing education within the past 12 months, including minimum of:
 - a. 6 hours of Disability Education (DE)
 - b. 2 hours of Certification Core Requirements (CR) for each certification held
 - c. Additional hours General Continuing Education (CE) to accomplish a total of 20 hours
4. Agree to uphold the PATH Intl. [Certified Professional Code of Ethics](#).
5. Possess current adult & child CPR and basic first aid certifications.

For more information, visit <https://www.pathintl.org/resources-education/certifications/40-resources/certification/1928-ctri-transition>.

RECOMMENDED MATERIALS

PATH Intl. Standards for Certification and Accreditation manual (current edition). The manual is available for purchase as a hard copy or on CD from the PATH Intl. store on-line at www.pathintl.org, by ordering on the PATH Intl. Registered Instructor Certification Application Form, or by calling the PATH Intl. office. PATH Intl. members may download the manual from the "member's only" section of the PATH Intl. website at www.pathintl.org. (Please note this document is approximately 300 pages when printed single sided).

PATH Intl. Riding Instructor Certification Process. Available for download on-line at the PATH Intl. website at www.pathintl.org.

PATH Intl. Riding Instructor Certification Policies and Procedures. Available for download on-line at the PATH Intl. website at www.pathintl.org.

Certified Horsemanship Association Composite Horsemanship Manual, available from CHA. Call Certified Horsemanship Association at local (859) 259-3399 or toll free (800) 399-0138 or order at website <http://www.cha-ahse.org/>.

101 Arena Exercises, available from Storey Communications Inc. Order by calling (800) 441-5700.

PATH INTL.

REGISTERED THROUGH RECOGNITION CERTIFICATION PROGRAM APPLICATION

NOTE: Applications will NOT be accepted after June 30, 2021

Name of Candidate: _____ Email (required): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: Day (____) _____ Evening (____) _____ Fax: (____) _____

PATH Intl. Member Center Affiliation (if applicable): _____

Please complete entire checklist:

1. I am at least 18 years of age.
2. I am a current PATH Intl. member. Membership# _____
OR
 I am not a current PATH Intl. member. I have filled out the membership application form and included the appropriate fee.
3. I have enclosed:
 The Instructor Application fee of \$100.00 (USD)
 Letter of intent
 Documentation of current certification status with another association
 Professional reference
 Front and back copies of my current adult & child CPR and first aid certifications (or your country's equivalent).
 Proof of passing score for the PATH Intl. Standards Course and exam
OR
 I intend to complete the PATH Intl. Standards Course and exam upon approval of my application
4. I would like to purchase the following checked items (optional):
 - *PATH Intl. Standards for Certification and Accreditation* manual Hard copy\$77
(Also available for free electronic download online in the Members Only section of the PATH Intl. website)
 - *Instructor Education Guide* (2019 edition) Hard copy (includes shipping): \$87 for PATH Intl. members
 \$107 for non-members
 - *Instructor Education Guide* (2019 edition) Electronic download: \$60 for PATH Intl. members \$80 for non-members

I have carefully read and fully understand the policies and procedures that are laid out in this application booklet.

I am requesting expedited (one business day) processing and have enclosed an additional \$25 processing fee.

I wish to pay by (check one):

Online invoice (payable via pathintl.org) Check (make payable to PATH Intl.) Master Card Visa AMEX Discover

Credit Card No: _____ Exp. Date: _____ CVV #: _____

Signature: _____ Date: _____ **TOTAL AMOUNT*: \$ _____**

(*Total amount should include application fee, merchandise and expedited processing fee, as applicable)



Please mail this completed form to the PATH Intl. office.
PATH Intl., P.O. Box 33150, Denver, CO 80233



PATH Intl. Certified Professional Code of Ethics

Approved by PATH Intl. Board of Trustees October 21, 2010

Edited name change to PATH Intl. July 2011

Revisions by the PATH Intl. Credentialing Council November 11, 2017

Implemented July 1, 2019

Preamble

The PATH Intl. Certified Professional Code of Ethics sets forth ethical principles for all PATH Intl. certified persons.

The practice and preservation of the highest standards of ethical principles and integrity are vital for the responsible implementation of obligations, activities and services provided by PATH Intl. certified persons. All certified persons are responsible for maintaining and promoting these ethical practices. The code of ethics is intended to be used as a guide for promoting and maintaining the highest standards of ethical practice, personal behavior and professional integrity of certified persons.

The guidelines expressed in the code are not to be considered all-inclusive of situations that could evolve under a specific principle, nor is the failure to specify any particular responsibility or practice a denial of the existence of such responsibilities or practices. The guidelines are specific statements of minimally acceptable conduct or of prohibitions applicable to all certified persons.

In recognition of the responsibility inherent in the delivery of services provided by equine-assisted activities and therapies, PATH Intl. asks all certified persons to subscribe to the following to the extent permitted by law:

Principle 1

The certified person respects the rights, dignity and well-being of all individuals (human and equine) and promotes well-being for all involved.

Guidelines:

1.1 The certified person shall be responsive to, and mutually supportive of, the individuals served, including families, colleagues and associates.

1.2 The certified person shall respect the unique nature of each individual and shall be tolerant of, and responsive to, differences. The certified person shall not discriminate based on age, gender, race, nationality, religion, ethnicity, social or economic status, sexual orientation, health condition or disability.

1.3 The certified person shall follow equal employment opportunity practices in hiring, assigning, promoting, discharging and compensating staff.

1.4 The certified person shall maintain in professional confidence participant, volunteer and staff information, observations or evaluations and shall adhere to all legal requirements.

1.5 The certified person, in community settings, shall use caution in forming dual or multiple relationships with participants or former participants where there is a risk of a conflict of interest. The certified person, in clinical treatment settings, shall avoid dual relationships when possible. In situations where dual relationships are unavoidable, the certified person shall be responsible for setting clear, appropriate and sensitive boundaries.

1.6 The certified person will understand the sensitive nature of physical touch and use it with caution.

Principle 2

The certified person accepts responsibility for the exercise of sound judgment and professional competence.

Guidelines:

- 2.1 The certified person shall accurately represent his/her level of expertise, experience, education and actual practice and provide service only to those individuals he/she can competently serve.
- 2.2 The certified person shall engage in sound business, employment and administrative practices.
- 2.3 The certified person shall maintain certification by complying with all recertification requirements.
- 2.4 The certified person shall recognize and take appropriate action to remedy personal problems and limitations that might cause harm to recipients of service, colleagues or others.
- 2.5 The certified person shall demonstrate objectivity and fairness by interacting with individuals in an impartial manner.
- 2.6 The certified person shall accept responsibility for the exercise of sound judgment when interacting with individuals and animals.
- 2.7 The certified person shall demonstrate openness to, and respect for, other colleagues and professionals.

Principle 3

The certified person shall respect the integrity and well-being of program equines and animals whether owned, leased or borrowed.

Guidelines:

- 3.1 The certified person shall recognize and respect the individual character, nature and physical attributes of each program equine.
- 3.2 The certified person shall encourage safe and respectful human and equine interactions, placing equines in activities suited to their temperament and physical ability.
- 3.3 The certified person shall support the highest standard of care, maintenance and selection for each program equine, understanding and responding to the equine's need for socialization, play, turnout, time off and retirement.
- 3.4 When equines are borrowed or leased, the same high standards of equine respect, care and maintenance shall apply.
- 3.5 The certified person shall cultivate a barn and practice environment that supports personal and professional development and provides a safe environment for persons and equines.

Principle 4

The certified person shall be truthful and fair in representing him- or herself and others.

Guidelines:

- 4.1 The certified person shall be responsible for providing each participant with accurate information regarding programs, services, professional training and credentials, as well as possible benefits, outcomes, expected activities, risks and limitations of the service or program.
- 4.2 The certified person shall use the certification logo and certification marks only in an authorized and approved manner.

Principle 5

The certified person shall seek to expand his/her knowledge base related to the field of equine-assisted activities and therapies.

Guidelines:

- 5.1 The certified person shall maintain the competence requirement by meeting certification renewal requirements (recertification).

Principle 6

The certified person shall honor all financial commitments to participants, personnel, vendors, donors, the certification entity and others.

Guidelines:

6.1 The certified person shall negotiate and clarify the fee structure and payment policy prior to the initiation of service, and charge in a responsible and reasonable manner.

6.2 The certified person shall not misrepresent in any fashion services rendered or products dispensed.

6.3 Certified persons shall remain in good standing with the annual compliance process for certification.

Principle 7

The certified person shall abide by all applicable PATH Intl. standards and guidelines and all state, local and federal laws.

Principle 8

The certified person shall protect participants, equines, the public and the profession from unethical, incompetent or illegal practice.

Guidelines:

8.1 The certified person accepts the responsibility to report suspect violations of the code of ethics to the PATH Intl. Credentialing Council.



I have read, fully understand and will uphold the PATH Intl. Certified Professional Code of Ethics at all times. Furthermore, I understand that failure to abide by the code of ethics could result in disciplinary proceedings.

BY CHECKING THE BOX BELOW, I ACKNOWLEDGE AND AGREE THAT I HAVE READ THIS CODE OF ETHICS AND FULLY UNDERSTAND ITS CONTENTS. I SIGN IT OF MY OWN FREE WILL.

Agree:

Printed Name _____

Certification ID # _____

Signature _____ Date _____

PATH Intl. Registered Instructor Certification Candidate Professional Reference Form

NOTE: Reference cannot be related to the candidate.

Instructor candidate's name: _____

Name of reference: _____ Date of birth: _____

Address: _____ City: _____

Province/State/Territory: _____ Country: _____ Postal Code: _____

Phone: _____ Email: _____

In what capacity do you, the reference, know the candidate?

How many hours of lesson instruction has the applicant completed? Evaluate the candidate's knowledge of horses and horsemanship:

Evaluate the candidate's understanding of individuals with disabilities and riding. (Please attach extra sheets if necessary):

Signature of reference: _____ Date: _____