



**Board of Trustees Meeting
Monday, November 23, 2020
3:30 – 5:00 MT**

Minutes

Welcome & call to order

Susan Becklenberg

The meeting was called to order at 3:36pm MT.

Present: Sue Becklenberg, Kim Berggren, Ross Braun, Scott Carver, Adam Daurio, KC Henry, Michael Kaufmann, Lili Kellogg, Robin Krueger, Ed Milford, Brandan Montminy, Jessica Normand, Lynn K. Petr, Cliff Williamson

Staff: Kathy Alm, Kandis Branum

Welcome new Trustees

Susan Becklenberg

Sue Becklenberg welcomed new Trustees Lynn Petr and Cliff Williamson to their first regular meeting.

Introduce the MOC

B-1 Membership Outreach Committee List

The Board was joined by Membership Outreach Committee (MOC) members for introductions and mutual expressions of gratitude for everyone's volunteer work on behalf of PATH Intl.

MOC members in attendance were:

Shannon Middleton, Kristen McGraw (outgoing and incoming Chair, respectively), Sarah Bronson (Region 1), Marya Pecukonis (Region 2), Sherri Moore (Region 3), Tam Homnick (outgoing Region Representative) and Aviva Vincent (incoming, Region 4), Peggi Noon (Region 5), Erika Berg (Region 6), Dionne Newton (Region 7), Jen Donahue (Region 8), Kristen Marcus (Region 10).

Minutes

Susan Becklenberg

C-1 Minutes of September 28, 2020

C-2 Minutes of October 9, 2020

Motion to approve: Scott Carver

Second: Jessica Normand

Minutes approved.

Operational Committee Chairs

Susan Becklenberg

D-1 List

Motion to approve Operational Committee Chairs as presented: Michael Kaufmann

Second: Lili Kellogg

Committee Chairs approved.

President Comments

Susan Becklenberg

Sue Becklenberg polled the Board regarding the day and time for Board meetings. The fourth Monday of each month from 3:30-5:00pm MT is acceptable to all. Kandis will send out possible dates for the in person, in Denver Spring Retreat asking for Trustees' scheduling feedback with the caveat that in person may not yet be possible due to COVID-19. Sue also reminded the



Board that wordsmithing documents that come to the Board for approval is not necessary. Documents can be sent back to committees for changes.

CEO Report

Kathy Alm

E-1 CEO Report

E-2 Dashboard

E-3 Member Center Voting Policy

E-3+ FAQ's Member Center vote

E-4 Standards Committee Charter

E-5 Standards Procedure Change

Kathy Alm presented her CEO report and the dashboard.

Motion to approve Member Center Voting Policy: Cliff Williamson

Second: Robin/Lili

Policy approved.

Motion to accept Standards Committee Charter: Michael Kaufmann

Second: Kim Berggren

Charter accepted.

Motion to approve Standards Procedure Changes: Kim Berggren

Second: Robin Krueger

Changes approved.

Finance

Ed Milford

F-1 Form 990, 990T

F-2 Projection Narrative 09.30.2020

F-3 Consolidated Q1 2020-21 Financial Projections

F-4 Consolidated Financials 09.30.2020

F-5 Consolidated Financial Narrative 10.31.2020

F-6 Consolidated Financials 10.31.2020

F-7 Check Signing Policy

Motion to approve 990/990T: Kim Berggren

Second: Robin Krueger

990/990T approved.

Motion to approve Q1 projections and October financials: Scott Carver

Second: Robin Krueger

Projections and financials approved.

Motion to approve Check Signing Policy with addition of "PATH Intl." in first paragraph: Lili Kellogg

Second: Kim Berggren

Check signing policy approved with addition.

Governance

Brandan Montminy

Brandan Montminy informed the Board that the Governance Committee is working on new Trustee mentor assignments (watch for an email), ad posting for future Trustee candidates and has formed a subcommittee to begin work on revising the Board Self-evaluation.

Board Goals/Final Adoption

Susan Becklenberg

G-1 Board Goal Development

Cliff Williamson, Adam Daurio and Jessica Normand volunteered to form a subcommittee to develop goals for the Board year. Their task is to look at the Board's Strategic Plan Objectives Priorities sheet and craft SMART goals for the top objective priorities.

ASAE Trends

Lili Kellogg & Brandan Montminy

H-1 Transparent Organizational Ethics

H-2 Ethical Consumption

Lili Kellogg synopsised information regarding transparency in organizational ethics after which Brandan Montminy gave an overview of ethical consumption. The board discussed the concepts and potential impact. There will be presentations during future Board meetings on other educational topics to help keep the Board informed on trending matters in the association sector.

Consent Agenda

Susan Becklenberg

I-1 Minutes Finance Committee meeting of 09.23.2020

I-2 Minutes Finance Committee meeting of 10.15.2020

I-3 Minutes Governance Committee meeting of 09.17.2020

I-4 Minutes Governance Committee meeting of 10.15.2020

Motion to approve Consent Agenda: Robin Krueger

Second: Lili Kellogg

Consent agenda approved.

Ambassador Stories

Susan Becklenberg

Skipped due to time.

Other Business

Susan Becklenberg

None.

Next meeting:

Susan Becklenberg

January 25, 2021

Adjournment

Susan Becklenberg

Motion to adjourn: Kim Berggren

The meeting was adjourned at 5:20pm MT