



Board of Trustees Meeting
May 24, 2021
3:30 – 5:00 MT
Minutes

Welcome & call to order

Susan Becklenberg

The meeting was called to order at 3:32pm MT
Present: Sue Becklenberg, Kim Berggren, Ross Braun, Scott Carver, Adam Daurio, KC Henry, Michael Kaufmann, Lili Kellogg, Robin Krueger, Ed Milford, Brandan Montminy, Jessica Normand, Lynn K. Petr, Cliff Williamson
Staff: Kathy Alm, Kandis Branum

Minutes

Susan Becklenberg

B-1 Minutes of March 22, 2021
Motion to approve minutes with date change to the year 2021: Ed Milford
Second: Robin Krueger
Minutes approved with date change

Finance

Ed Milford

C-1 2021-22 FY Budget Narrative
C-2 2021-22 FY draft Budget
Motion to approve FY 2021-22 Budget: Robin Krueger
Second: Lili Kellogg
Budget approved
Ed Milford offered kudos and thanks to Kathy Alm, leadership and staff for their work on the budget. He noted that financial assistance in the form of the \$199,000.00 PPP loan that will be forgiven in this budget cycle is a great help to the fiscal health of PATH Intl. Kathy Alm said, "Leadership will be thrilled – they worked hard!"

C-3 Q3 Projection Narrative 03.31.2021
C-4 Consolidated Financial Statement 03.31.2021
C-5 Q4 Projection Narrative 04.30.2021
C-6 Q4 Consolidated 20-21 Financial Projection 04.30.2021
C-7 Consolidated Financial Statement 04.30.2021
Motion to approve financial statement and projections for March and April of 2021: Kim Berggren
Second: Scott Carver
March & April 2021 Financial statements and projections approved

DEI Statement

Susan Becklenberg

D-1 Draft DEI Statement
Motion to approve the DEI statement with the amendment that the word "intentional" be removed from the last sentence: Adam Daurio
Second: Ross Braun
DEI statement approved with amendment



Next steps:

The President's Update, which includes information about the Board's DEI initiative is ready to be emailed to constituents.

Must have action plan before releasing the DEI statement

Following good discussion regarding how to expediently proceed, it was decided that Kathy Alm will contact Point b(e) to schedule time with the Board to develop goals based on the DEI vision statement. From those goals, the staff and RDEI Work Group will flesh out objectives and tasks to carry out the Board's vision. It is important to the Board that goals be developed in a timely fashion. Once Kathy knows Point b(e) availability and fee, an email vote to move forward or regroup will happen via email prior to the July Board meeting.

CEO Report

Kathy Alm

E-1 CEO Report

E-2 Dashboard

Kathy will use the bulleted format for her CEO report going forward as she finds it faster to develop and the majority of the Trustees found it easy to read.

Kathy acknowledged that the dashboard needs to be updated with new strategic plan goals. This will be done for the July Board meeting. She pointed out that the MOC and Regional Leadership Teams are working on a plan called "No Instructor Left Behind." They are reaching out to individuals to help them transition or apply for CTRI certification and/or become members of the association.

Governance

Brandan Montminy

F-1 Board Self-Evaluation Results

F-2 Governance Committee Charter revision

F-3 Board application form-added question (for your information)

Motion to approve Governance Committee Charter revisions: Ross Braun

Second: Lynn Petr

Governance Committee Charter revisions approved.

Revisions included the addition of an appendix (bylaws information) and footnotes (terms and term limits) to clarify the document.

Brandan Montminy went over the added question to the Board application form.

Brandan reviewed the Board Self-Evaluation Survey, going over some of the questions and comments. He reminded Trustees that there is no baseline for comparison as this was the first use of these questions. Sue Becklenberg offered kudos and thanks to the Governance Committee for their work on the updated survey and remarked that it generated good discussion. Five topics for examination are time management, Board member participation, committee engagement and engagement by/with committees, Trustee engagement with/in committees, and DEI. Brandan cited several questions that speak to these topics.

The evaluation will be revisited at the July meeting.



Consent Agenda

Susan Becklenberg

G-1 Finance Committee minutes March 18, 2021
G-2 Finance Committee minutes April 15, 2021
G-3 Governance Committee minutes March 18, 2021
G-4 Governance Committee minutes April 15, 2021
G-5 Executive Committee Charter Amendments of 04.26.2021
Motion to approve consent agenda: Ross Braun
Second: Lynn Petr
Consent agenda approved

Ambassador Stories

Susan Becklenberg

Postponed due to time constraints

Other Business

Susan Becklenberg

None

Next meeting:

Susan Becklenberg

July 26, 2021

Adjournment

Susan Becklenberg

Motion to adjourn: Kim Berggren
The meeting was adjourned at 5:03pm MT