



PATH International Accreditation Sub-Committee Charter

Sub-Committee Purpose

The purpose of the sub-committee, overall objectives and expected activities and product are as follows:

- To plan training courses for visitors and centers at PATH Intl. Annual Conference and regional locations
- To review and evaluate site visitor status
- To review accreditation score forms and related documentation
- To grant accreditation status to centers
- To conduct reviews of all accreditation appeals
- To evaluate the effectiveness of the standards and accreditation process and recommend changes.

Sub-Committee Regulations

At the beginning of each calendar year, the committee chair and staff liaison discuss the annual objectives for the committee and agree on those assignments and projects that best meet the association's needs, given its strategic priorities.

The committee and task force chairs collaborate with the staff liaison in organizing an agenda for each meeting. Moving the progress of the committee forward and ensuring agenda items address the work at hand is the chair's responsibility to ensure the committee is working on the correct tasks and accomplishing goals in a timely manner.

Because of the size and informal atmosphere of PATH Intl. volunteer work, committees usually do not use formal parliamentary procedure. Attention is focused on the job rather than rules. Although rules of parliamentary procedure are dispensed with, members should still adhere to the intent of the rules. Decision making should be made in a democratic manner on the basis of full information and free discussion. The committee chair takes part in the discussion but his/her primary job is facilitating open discussion leading to a conclusion or decision.

If a committee has the authority to make formal decisions on behalf of the association (e.g., Accreditation Subcommittee, Certification Oversight committee, Programs & Standards



Oversight and Health and Education advisory) and for all other work requiring parliamentary procedures, the association relies on Roberts Rules of Order.

Committee Makeup

- Current individual member of PATH Intl.
- Current Site Visitor
- Able to attend meetings/conference calls on a regular basis
- Shows active involvement in their field

Term Limits

Unless otherwise specified all committee members serve a one-year term and can be asked to serve up to four one-year terms. The chair of the committee or task force is responsible for identifying and recruiting members, with the input of the staff liaison, during his/her tenure as chair.

Program committee and task force chairs are appointed by the president of the PATH Intl. Board of Trustees based on recommendations from outgoing chairs and staff.

The committee chair serves a one-year term and may be asked to serve an additional one-year term. Committee chairs may have already served four one-year terms on the committee and then serve an additional one or two years as chair. Total service on a committee (combining committee membership and chair responsibilities) does not exceed six years on any one committee.

Staff Liaison

PATH Intl. Lead Member Services Representative – Centers & Database