



**Board of Trustees Meeting
July 24, 2017**

Minutes

Welcome and Call to Order

Julie Broadway

The meeting was called to order at 5:41pm MDT

Present: Julie Broadway, Ross Braun, Patti Coyle, Susan Becklenberg, Kim Berggren, Scott Carver, Michael Kaufmann, Jeff Beck

Staff: Kathy Alm, Kimberly Price

Guest: Jeff Kelling

Excused: Jim Harlan, Moira Corcoran

Absent: Dr. Joahn Hall

Electronic Vote Information

Jeff Kelling

B-1 Online Voting Process

Jeff Kelling answered questions from the board about the online voting process. Members who vote online will be able to see results and a confirmation of their vote. Members with no internet access will be mailed a paper ballot. The board agreed to allow proceeding with establishing online voting guidelines.

President's Comments

Julie Broadway

C-1 Advisory Council phone calls

Kathy Alm developed a timeline for advisory council/board communication. A series of updates from Kathy Alm, Julie Broadway and other members of the board will include talking points on current events like the Conference and Annual Meeting, eNews announcements and organization information. Board members were willing to reach out. Proceed with next steps.

Board meeting at conference

Kandis will send information about Conference and Annual Meeting board meetings and activities. Board meetings are scheduled for Thursday, November 9 from 9:00am-5:00pm and Friday, November 10 from 8:30 to 11:30am.

Julie Broadway announced 100% trustee contributions in 2016/2017.

Minutes

Julie Broadway

D-1 Minutes, May, 2017

Motion to approve: Kim Berggren

Second: Patti Coyle

Minutes approved with amendment: Jeff Beck present.

Officer Nominating Committee

Jeff Beck

The nominating committee will meet on August 10 and will be accepting nominations for vice president, secretary and treasurer until that date. Please send nominations to Jeff Beck.



Finance

Sue Becklenberg

E-1 Contingency Reserve Policy`

E-2 Reserve Policy Goals

E-3 Financials

Motion to approve amended Contingency Reserve Policy: Scott Carver

Second: Michael Kaufmann

Approved

Kudos were offered to Kathy Alm and staff for the surplus of \$600,000 at the end of May.

Motion to approve May financials: Ross Braun

Second: Patti Coyle

Approved

Governance

Ross Braun/Patti Coyle

F-1 Board Candidates for election – new trustees, second term and appointee

New Trustees:

a. Lili Kellogg

b. Ed Milford

c. Brandan Montminy

Second Term Trustees:

a. Susan Becklenberg

b. Patti Coyle

2016/2017 Appointee – 2017/2018 first term election (second year):

a. Kim Berggren

Motion to approve ballot: Susan Becklenberg

Second: Kim Berggren

Ballot approved

F-2 Nominating and Election Process for Board Officers

Motion to approve: Patti Coyle

Second: Susan Becklenberg

Approved

CEO Report

Kathy Alm

G-1 CEO Report

G-2 Dashboard

G-3 Quality Assurance Task Force Charter

Amendments were made to the Quality Assurance Task Force charter to clarify their purpose.

Motion to approve as amended: Kim Berggren

Second: Michael Kaufmann

Approved



Background Check Policy

Kathy Alm

H-1 Trustees Applicants Screening Policy

- a. Disclosure notice and authorization
- b. Pre-adverse action notice
- c. Adverse action notice
- d. Fair credit reporting act summary of rights

The policy was reviewed for amendments determined at the last meeting. Governance was changed to Executive committee to complete background check report reviews. Background checks will be performed when an individual is considered for nomination to the board of trustees. The current board, along with current nominees presuming elected, will go through the background check in January 2018.

Motion to approve background check policy and process: Susan Becklenberg

Second: Scott Carver

Approved

Ambassador Stories

Julie Broadway

Ross Braun's travels in Europe took him to centers in Barcelona, France and Bosnia. Ross said it was great to see those centers doing so well.

Julie Broadway spoke of National Meet a Horse Day on the Mall in Washington D.C. Wendy Woods, who served on the research panel, was very well received. A research summit is planned on how to prioritize research in the equine community.

SMART Goals Dashboard Review

Moira Corcoran

I-1 Smart Goals Dashboard through 07.19.2017

Julie Broadway thanked Moira Corcoran for keeping up the dashboard. Moira will continue to do so.

Consent Agenda

Julie Broadway

J-1 Executive Committee minutes 04.20.17

J-2 Finance Committee minutes 04.18.17

J-3 Finance Committee minutes 05.16.17

J-4 Governance Committee minutes 04.20.17

J-5 Governance Committee minutes 05.18.17

Motion to accept consent agenda items: Susan Becklenberg

Second: Kim Berggren

Accepted

Other Business

Julie Broadway

None

Adjourn

Julie Broadway

Motion to adjourn: Kim Berggren

The meeting was adjourned at 6:45pm MDT

Next meeting: September 25, 2017