



Board of Trustees Meeting
March 26, 2018
4:30-6:00 p.m. MST
Minutes

Welcome and Call to Order

Ross Braun

The meeting was called to order at 4:33pm MT.

Present: Susan Becklenberg, Kim Berggren, Ross Braun, Julie Broadway, Scott Carver, Patti Coyle, Lili Kellogg, Ed Milford, Brandan Montminy

Staff: Kathy Alm, Kandis Branum

Excused: Moira Corcoran, Michael Kaufmann

President's Comments

Ross Braun

Background Check Results

Trustees background checks are complete, no negative results.

Board May retreat

The retreat is scheduled for noon Friday, May 18 to noon, Sunday, May 20. On Friday, events begin with lunch at Hearts & Horses in Loveland, CO, followed by a team-building session with horses. This will include mounted exercises. Trustees who do not wish to participate may excuse themselves from the activities. Information will be provided soon regarding appropriate attire for this field trip.

Minutes

Ross Braun

B-1 Minutes of January 22

Motion to approve: Ed Milford

Second: Julie Broadway

Minutes approved.

Strategic Planning

Julie Broadway

Julie Broadway reported that the Think Tank is collecting trends and data. The list will be refined by Think Tank and staff; information will be shared with the board in May. A board sub-committee will be formed to create a request for proposals to find a consultant (subject to board approval) to facilitate the process of developing the new strategic plan.

CEO Report

Kathy Alm

MOC Proposal

Name change from Membership Oversight Committee to Membership Outreach Committee

Motion to approve committee name change: Susan Becklenberg

Second: Julie Broadway

Name change approved. A communication will be sent to membership.

C-1 Dashboard

C-2 CEO Report

C-3 Crisis Communication Plan

Kathy Alm shared the communication plan process with the board. Brandan Montminy will send his suggestions to Ms. Alm regarding confidentiality verbiage.



C-4 Grievance Panel Summary Report

The grievance panel held their first hearing. Brandan Montminy reported that the grievance process is working. The panel is considering a reporting procedure that considers confidentiality. Kathy Alm thanked Brandan for his facilitation of the hearing process.

Documents for Review

D-1 Code of Ethics

D-2 Whistleblower Policy

Both documents were reviewed; no changes were made.

Finance

E-1 Cons. Financial Narrative 01.31.2018

Sue Becklenberg/Scott Carver

E-2 Cons. YTD Financial Statement

E-3 Cons. Financial Narrative 02.28.2018

E-4 Cons. YTD Financial Statement 02.28.2018

Motion to approve January and February 2018 financials: Kim Berggren

Second: Patti Coyle

Financials approved.

Consent Agenda

Ross Braun

F-1 Minutes of 12.21.17 Exec comm. Meeting

F-2 Minutes of 01.16.2018 Finance Comm. meeting

F-3 Minutes of 02.20.2018 Finance Comm. meeting

F-4 Minutes of 01.18.2018 Governance Comm. meeting

F-5 Minutes of 02.15.2018 Governance Comm. Meeting

Motion to approve consent agenda: Susan Becklenberg

Second: Ed Milford

Consent agenda improved.

Ambassador Stories

All

Julie Broadway, Susan Becklenberg and Ross Braun shared stories from Capitol Hill, Region 7 and Barcelona.

Statement on International Position

Kathy Alm

G-1 International Statement

Motion to approve statement: Lili Kellogg

Second: Kim Berggren

Statement approved. The statement will be uploaded to the website and will be sent in a communication to membership. It will guide staff in responses to questions regarding our international presence.

Other Business

All

Ross Braun reported that trustees' limitations will be discussed at the May meeting and the governance committee will provide results of the board evaluation survey.

Next meeting

Ross Braun

May 18-20, 2018 *in Denver*



Adjourn

Motion to adjourn: Kim Berggren
The meeting was adjourned at 5:44pm MT.

Ross Braun