



**Board of Trustees Meeting**  
May 13, 2022  
12:00-4:00 MT  
Minutes

**Lunch and Ice Breaker**

Board

The Board of Trustees started the PATH Intl. Retreat with lunch an ice breaker question, followed by honoring Kandis Branum for the work as the Executive Assistant as she steps down.

**Staff Meet and Greet**

Board

Board members had time to meet with the PATH Intl. staff.

**Credentialing Update**

Bret Maceyak

Bret Maceyak presented the Board with a credentialing update that included the process of the application that she has been completing to submit to the NCCA for accreditation of the CTRI.

**Board evaluation Results**

Brandan Montminy

Brandan Montminy reviewed the results of the Board evaluation. Board member discussed questions that may have caused some confusion or may not have been clear.



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May 14, 2022  
9:00am-3:15 MT  
Minutes

**DEI Statement Work**

Cliff Williamson, Aviva  
Vincent, Ashley Phelps- Dunn, Julia Alvarez

The Board discussed whether or not George Floyd should be mentioned in the DEI Why Statement and where the best placement for the mention of his name should go if at all. It was also discussed whether or not the statement was inclusive enough of other marginalized or underrepresented communities. Cliff Williamson will be making minor changes to the DEI statement.

Motion to approve: Brandan Montminy with minor changes  
Second: Sue Becklenberg  
Motion approved

**DEI Committee Update**

Michael Kaufmann

Michael let the board know that he was working on how to involve DEI work with the international conference.  
A list of centers who have a focus on DEI has been started.  
Bringing on new committee members.  
Having representation on the DEI Committee.

**Annual Strategic Plan Review**

Kathy Alm, Carrie Garnett, Kaye Marks

Goal 1. Membership education: staff laid out how they are working on systems for member retention.  
Goal 2. Center and Career Sustainability: Focused on resources to help center, particularly through pandemic.  
Goal 3: Awareness, Outreach, Impact: The indicators of success in this area has changed with the pandemic. Center learning and engaging with research to garner exposure.

**Temple Grandin Equine Center**

Adam Daurio

Following Lunch Adam gave the Board and staff at tour of TGEC as well as an explanation of the services that they offer.



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3:30-5:00 MT  
Minutes

**Welcome and call to order**

The meeting was called to order at 3:40pm MT

Present: Sue Becklenberg, Kim Berggren, Scott Carver (remote), Adam, Daurio, KC Henry, Michael Kaufmann, Lili Kellogg, Ed Milford, Brandan Montminy, Jessica Normand, Lynn Petr, Ashley Phelps-Dunn, Aviva Vincent (remote), Cliff Williamson.

Staff: Kathy Alm, Anna Warbritton

**Minutes**

B-1 Minutes March 28, 2022,

Ed Milford

Motion: Jessica Normand

Seconded: Kim Berggren

Minutes March 28, 2022, Minutes approved

President's Comments Ed Milford C-1 Board pledges for 2022-23

C-2 Annual Conflict of Interest forms

C-3 CEO Annual Review Process

CEO Report Kathy Alm D-1 CEO Report

D-2 Dashboard

**Finance**

E-1 2021-2022 Q3 Project Narrative

Scott Carver

E-2 2021-2022 Q3 Projections *Approve*

Motion to approve E-2 2021-2022 Q3 Projections: Sue Becklenberg

Seconded: Lili Kellogg

Projections approved

2022-2023 Budget

Motion to approve 2022-2023 budget: Cliff Williamson

Seconded: Lili Kellogg

2022-2023 Budget approved

**Proposal for Membership Retention and Reactivation** *Approve* Scott Carver and Kathy Alm

Motion to approve the proposal to hire a consulting firm for a membership retention and reactivation campaign: Kim Berggren

Seconded: Jessica Normand

Membership retention and reactivation proposal approved

E-3 2021-2022 Consolidated Financial Statement

E-4 Financial Statements 01.31.22 and 02.28.22 *Approve*

Motion to approve E-4 Financial Statements 01.31.22 and 02.28.22: Sue Becklenberg

Second: Brandan Montminy  
Financial Statements 01.31.22 and 02.28.22 approved

Audit Committee *Approve*  
Chair: Jeff Beck  
Members: Marianne Collins and Scott Carver  
Motion: Robin Kruger  
Second: Kim Berggren  
Audit Committee approved

**Documents for Review**

Ed Milford

F-1 Gift acceptance policy Rev. 03.17.22 *Approve*  
F-2 Gift Acceptance Policy Original 10.17.22 for reference  
Motion to approve F-1 Gift Acceptance Policy Revision 03.17.22: Sue Becklenberg  
Seconded: Scott Carver  
F-1 Gift Acceptance Policy Revision 03.17.22 approved with edits\*  
\*Edit to "Vision Statement" and a handful of other non-substantive working edits, which Adam Daurio will send to Anna Warbritton.

**Consent Agenda**

Ed Milford

G-1 Executive Committee Minutes 12.20.21 approve  
G-2 Executive Committee Minutes 02.28.22  
G-3 Finance Committee Minutes 03.17.22  
G-4 Governance committee minutes 03.17.22  
Motion: Kim Berggren  
Second: Sue Becklenberg  
Consent agenda Minutes approved

Ed requested a motion to recess the meeting until 05.15.22:  
Motion to recess meeting until 05.15.22: Sue Becklenberg  
Seconded: Lynn Petr  
Recess approved



Professional Association of Therapeutic  
Horsemanship International

## Board of Trustees Meeting

May 15, 2022

8:30-12:00 MT

### **Finance**

Ed Raises a motion to approve the 2023 Budget plus \$64k for the above membership retention and reactivation campaign that was approved on Saturday 05.14.22

Motion: Scott Carver:

Second: Cliff Williamson

Budget plus \$65k Approved

### **Ambassador stories and other Business**

Group discussion around ambassador stories and other PATH Intl. related shares.

Note: Is attending a regional meet a Board expectation/goal. The board is asking for guidelines for what Trustees should do.

### **Board Goals Discussion**

KC Henry

Decision: Set the new goals each November (Create a November-to-November cycle)

New Sub Committee to create the Board Goals:

KC Henry as the Chair

Committee members: Adam Daurio, Lynn Petr, Sue Becklenberg

### **Trends Presentation**

Ed Milford

Ed gave a short presentation on trends that effect the equine industry. Board broke into groups for further discussion

### **Next Regular meeting:**

July 25,2022

Ed Milford

### **Adjourn**

Motion: Kim Berggren

Meeting adjourned at 12:05pm MT