



## **PATH Intl. Riding Certification Subcommittee Meeting**

DATE: Monday, April 18, 2022

TIME: 10am PT, 11am MT, 12pm CT, 1pm ET

### **Minutes**

#### **Call to Order**

Amy Causey

Meeting was called to order at: 11:04am MT

#### **Roll Call**

Amy Causey

Welcome: Kelly Rodgers

Present: Amy Causey, Karen Brittle, Kelly Rodgers

Staff: Melissa Neal, Amanda Walters

Guest:

Absent: Samantha Schaubroeck, Heather Hernandez & Lindsey Wood

#### **Meeting Notes**

Amy Causey

March meeting notes approved

#### **Update from PATH Intl. office**

Melissa Neal/Amanda Walters

- Moving forward, the subcommittee meeting notes will be posted to the PATH Intl. website once approved
- Upcoming workshop manual changes launching July 1, 2022-Instead of receiving the manual at the workshop, candidates will purchase and receive a digital download of the manual when they purchase their application

#### **Advanced exam workgroup**

Heather Hernandez

- Advanced exam questions will be sent to committee to review for updates
- Still looking for people that can help with this workgroup-Heather will be able to focus more on this after her center's upcoming fundraiser
- Additional subcommittee members will jump in to help, call out to other Advanced Evaluators/Instructors to assist in edits

#### **Registered level workshop update/revamp workgroup**

Amy Causey

- Revamping the TRI workshop to an Intro to Therapeutic Riding workshop
- Creating a potential resource (not required) for CTRI candidates and anyone else interested in learning more about Therapeutic Riding

#### **Process to become a Faculty/Evaluator**

Karen Brittle/Amy Causey

- Table reviewed and updated for Advanced
- Update Evaluator Process Doc on the Google Drive (Apprentice>Associate>Lead)
- Review Google Drive for discussion at next meeting

### **Lungeing criteria update**

Amy Causey

- Changes have been made to the intent-to-host and event prep packets- 3 new bullets
- Group reviewed-no changes at this time
- Lungeing criteria update has been made to the application booklet, host site packets and candidate briefing

### **Accommodation request review**

Amy Causey

- Upcoming Advanced Certification event does not have enough riders for the non-traditional mount/dismount requirement and is suggesting/requesting to role-play for this activity
- Committee approved for the candidates at this event to be tested via role-playing for the non-traditional mount/dismount requirement. The alternate mount/dismount should be the same for both candidates and be adjacent to one of the riding lessons.
- Committee discussed concerns about host sites hosting the Advanced Certification events if they cannot provide the appropriate riders for testing. Amanda will start reminding host sites of this requirement (and the new lungeing criteria) ahead of time. Melissa/Bret will communicate with Advanced Faculty/Evaluators about the lungeing criteria changes and the non-traditional mount requirements to be sure the host sites are aware and prepared ahead of time.

### **Action Items**

- Resend Advanced exam questions to committee – Melissa Neal
- Research the most missed Advanced exam questions – Melissa Neal
- Divide up and send Advanced exam questions for review – Heather Hernandez
- Send the virtual workshop to committee for review and look for file with other content that was used to develop the virtual workshop – Melissa Neal
- Do CTRI evaluator requirements fall under these requirements or Credentialing Council? – Melissa Neal
- Find Evaluator Process Doc on Google Drive (Apprentice>Associate>Lead) – Amy Causey
- Send the link to the Google Drive for Faculty/Evaluators to committee– Melissa Neal
- When/where is the next Evaluator Training? – Melissa Neal
- Add updated intent-to-host packet to the website – Amanda Walters
- Communicate accommodation request approval to host site and faculty/evaluators – Melissa Neal

### **Next Meeting**

May 16, 2022 (Third Monday of the month), 10am PT, 11am MT, 12pm CT, 1pm ET

### **Adjourn**

The meeting was adjourned at 12:06pm MT.

### **Meeting Minutes**

Amanda Walters