



PATH Intl. Driving Certification Sub- Committee Meeting

DATE: Monday, June 13, 2022

TIME: 9am PT, 10am MT, 11am CT, 12pm ET

Minutes

Call to Order

Sarah Miller

Meeting was called to order at 10:03am MT.
Gary Stauber approved the meeting notes from May.

Roll Call

Sarah Miller

Present: Sarah Miller, Joan Cutler, Gary Stauber, Tracy Shaw
Staff: Melissa Neal, Amanda Walters
Guest:
Absent: George Stolz

Updates from the PATH Intl. office

Melissa Neal

- Starting July 1, student manuals will be purchased when a candidate purchases their certification application. Communications to faculty/evaluators & host sites have been sent.
- Mostly positive feedback from faculty/evaluators.
 - Some concerns of conflict of interest by having the same faculty evaluate the candidates that just completed the workshop.
 - A couple comments about how we should be aligning the driving certification like the CTRI set up to be ready for accreditation.
 - Bret/Melissa let them know that although we are being mindful and considering these for potential future certification updates but that at this time the bigger priority is to make this an accessible certification and relying on the faculty/evaluator's professionalism.
- Melissa updated the driving workshop power point for terminology, standards, images and formatting.
- Group Discussion – How to make the workshop easier to host and more affordable for host sites. Perhaps train the center staff to present the workshop and only have evaluators come for the certification testing.

Equine Skills Checklist

George/Gary

Looking into having different individual that can sign off on the equine skills checklist such as PATH Intl. Certified Instructor for everything on page 1 and a PATH Intl. Driving Instructor or a CAA level 2 instructor or an ADS judge sign off on page 2. George and Gary to review to discuss at a future meeting.

Level I Driving Certification Candidate report form

Joan Culter

Considering streamlining the form with drop downs (like TRI). Joan and Sarah will aim to have updates complete for event in August.

Level II Candidate Briefing

Sarah Miller

Final draft has been reviewed by the driving faculty and sent to Bret.

Review current workshop schedule and outline

All

Committee members to review current workshop schedule and determine which components would translate across all certifications.

- Virtual (Intro to Driving)
- In Person (Intro to Driving)

*Group discussion to review the roadmap and consider adding additional explanation and/or add specific expectations and prerequisites. Committee to review the roadmap on page 7 in the link below.

[2022 Driving Level I Certification Program Handbook Fillable.pdf](#)

- Virtual (Disabilities)
- In Person (Practice harnessing, ground driving & putting to)
- Virtual (Qualities of an instructor)
- Virtual (Goals & objectives)
- Virtual (Styles of harness and their use)
- Virtual (Vehicle types and adaptation suitable for individuals with disabilities)
- Virtual (Vehicle care and maintenance)
- Virtual (Tips on driving the dressage test & cones)
- Virtual & In Person (Mock Lesson)
- In Person (Practice with adapted vehicles not put to)
- Virtual & In Person (Practice dressage and cones to be driven)

*Next steps are to add examples of mock lesson, practice course and create workgroups to create the content, create Power Point and record virtual segments.

Question: Who can work on the virtual segments? Does it have to be a faculty/evaluator, or can the content be created and presented by the committee?

Action Item Review

Sarah Miller

- Review Equine Skills Checklist for future meeting – George/Gary
- Review and streamline Level I Driving Certification Candidate report form – Joan/Sarah
- Review the certification roadmap in the student handbook – All
- Who can work on the virtual segments? – Melissa/Bret
- Timeline of virtual segment work – Sarah



Upcoming Driving Workshops and Certifications:

August 16-18, 2022, ManeGait (Certification Only)

August 20-21, 2022, Fieldstone Farm Therapeutic Riding Center (Driving Level II Cert Only)

Next Meeting

Monday, July 11, 2022 (Second Monday of the month), 9am PT, 10am MT, 11am CT, 12pm ET

Adjourn

The meeting was adjourned at 11:04am MT.

Sarah Miller

Meeting Minutes

Amanda Walters